

Uplifting Adolescents Project

U.A.P.

*Quarterly Report*  
*July - September 1999*

*Development Associates, Inc.*  
*Contract No. 532-C-00-96-00234-00*

**UPLIFTING ADOLESCENTS PROJECT**  
**QUARTERLY REPORT**  
**July 1 - September 30, 1999**

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*Uplifting Adolescents Project*

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*Jamaica*  
**Quarterly Progress Report**  
*July to September 1999*

## **BACKGROUND**

In June 1996, Development Associates, Inc. was awarded a contract with a level of effort of 194 person months of long and short term technical assistance to strengthen local NGOs to deliver a multi-modal package of services to adolescents between the ages of 10-18 years to improve their social skills to become more productive and responsible citizens, and to strengthen the Youth Unit of the Ministry of Education.

## **EXPECTED RESULTS**

The three major outputs as detailed in Section C, Work Statement of the contract articulate:

1. **Strengthening the NGOs:** The first step in implementing this project is to provide technical assistance and training to the NGOs to enable them: (a) to improve their managerial capabilities; (b) to improve or expand their program capabilities to deliver either the minimum or recommended package of services to adolescents; and (c) to apply to the contractor for grants to provide services to adolescents.
2. **Programs for Adolescents Designed & Delivered:** The heart of the project is the delivery of multi-modal packages of services to approximately 11,000 at-risk adolescents. The NGOs accepted for the project can deliver these packages of services with funding from sub-grants from the contractor. About 14,000 youth years of services (minimum and recommended) are to be provided to about 9,300 at-risk adolescents (since some adolescents receive more than one year of services, their number is less than the number of youth years). For special populations (pregnant girls, learning disabilities, etc.) who require specialized services, about 2,500 youth years of services are to be provided to about 1,700 adolescents.
3. **Youth Unit Strengthened:** The Youth Unit in the Ministry of Local Government, Youth & Community Development is to play an important part in the implementation of this project and be a central point on behalf of the government for continuing these activities after the project ends. As a newly formed office within the ministry, it needs some inputs to become strong enough to fulfill its role.

## **CURRENT ACTIVITIES**

The planned activities for the report period covering July - December 1999 include:

1. Continue the Sub-Grant award and management process with those funded NGOs delivering services to the adolescent population by harmonizing the awards of each of the sub-grantees so that all project activities completion dates conclude on July 31, 2000. Operations Research proposals will be completed at different stages but will closely coincide with the overall termination of the contract which is December 31, 2000. Therefore, program phase-down and phase-out will be smooth with few transitional problems for NGO participants.
2. The Training Coordinator will continue the implementation the Revised Training Plan for the 1999-2000 period. The training schedule has been adjusted based on NGOs input to the *Assessment of the UAP Training Program*, keeping in mind time allocated to staff for training. Aside from workshops, the

activities will include bursaries for short courses, regional training, group site visits and onsite training for specific functions.

3. Contribute to the strengthening of the Youth Unit, Ministry of Local Government, through the work conducted by the Social Policy Analyst; finalizing the procurement of commodities; continuing staff training and technical assistance; and coordinating and participating in Joint Coordinating Committee meetings and activities.
4. Continue the implementation of procedures for the effective management of the UAP contract funds, and demonstrate smooth implementation of these procedures. Implementation of effective cost control procedures including financial reviews of sub-grantee accounts, and demonstrate initiatives over and above those requirements stipulated in the contract agreement.

## **PERFORMANCE**

### **Sub-Grant Award & Management**

The main activities under this performance criterion were the continued funding of sub-grant agreements through the harmonizing of program completion dates, continuation of financial reviews, the tracking of data for new program indicators, and the general management of sub-grant implementation.

### **Management of UAP Sub-Grants**

All fourteen (14) sub-grant agreements were completed in draft to cover the period 1999-2000, and sent to USAID for approval. The draft sub-grant agreements were completed on July 12, along with an Action Memorandum, and cover letter to USAID/Jamaica and was submitted for clearance and consequent approval by the RCO. This approval was received by e-mail from the Project Officer on July 23. With receipt of the RCO's approval, the draft sub-grant agreements were finalized and issued between July 30 and August 9, 1999. The drafts incorporated changes in the financial allocation to sub-grant line items, as recommended by the NGOs, consequent to their review of the draft agreements. With this action completed, all NGO sub-grantee termination dates are now harmonized for July 31, 2000. Sub-grantees have been advised that further funding of activities will not be available after that date.

### **Financial Review of Sub-Grantees:**

The NGO Coordinator and Accountant had programmed six financial assessments of Batch II sub-grantees for the month of July. Five were completed with one NGO, (Ashe) requesting postponements on two separate occasions. The last of the Batch II financial assessments was completed on August 4 at Ashe, after two postponements in July. The reports for all seven assessments (six Batch II, and one OR project) were completed and issued during August. Two of the seven sub-grant reports requested significant follow up work and reports to the UAP. The YOU, and Ashe (regular population sub-grant) were required to advise the UAP of the completion of the recommendations by September 30.

Follow-up with sub-grantees regarding outstanding recommendations was completed with five NGOs from Batch II and one from Batch I. One letter of response from FamPlan clearing recommendations was accepted by the UAP.

### System to Track & Report Data on New Indicators:

The agreed new Goal and Purpose statements to be applied to the DA Contract were reviewed. The following table was developed to facilitate close examination of the necessary indicators, and the data currently being collected through the PTS. The current capability of the PTS to report on the data required for all the indicators, as well as the best methods of collecting the additional data are currently being assessed.

### **PURPOSE LEVEL INDICATORS MATRIX**

Indicator	Measurement	PTS	Other Source
Number of NGOs strengthened (in case management, accounting systems, manuals in use);	Establish matrix of measurement factors, and conduct final institutional survey to assess strengths gained, and attribute to UAP or other source. Target : 15	No	Assessment to be conducted in 2000 (May)
Percentage of UAP at-risk youth who stay in school;	Number of UAP registered in-school youth who dropped out of school during program, <u>divided by</u> Total number of UAP registered in-school youth .	Yes	
Percentage of UAP at-risk youth who are returned to an educational institution (formal school, vocational school, apprenticeship program, etc.);	Number of UAP registered out-of-school youth who return to a school or other continuing education institution during or after program <u>divided by</u> Total number of UAP registered out-of-school youth served	Yes	
Attendance rate of at-risk youth at UAP NGO programs;	Daily attendance rates averaged over the three months in each quarter; that is number of registered students attending each day, divided by total number of registered students in the program. Add all the daily rates and divide by the number of days attendance rates were measured.	No	
Literacy levels of at-risk youth (as measured by the % performing at or above level 4 JAMAL), for both in-school and out-of-school populations;	Number of registered literacy students who have tested as being at JAMAL Grade IV or above <u>divided by</u> Total number of registered students participating in the Literacy program	Yes	
Attendance rate for parents at UAP NGO parent activities (as measured by 1 parent for each adolescent participating);	Average parental participation at parent activities per quarter: total number of parents at each session divided by the number of adolescents registered in the program. Add rates for each session and divide by the number of sessions held.	No	Quarterly reports

Percentage of NGO sites meeting UAP-defined literacy teaching standard;	Define a matrix of literacy teaching factors in the standard, and conduct a final assessment of the NGOs to see how many are operating that the minimum defined level.	No	Assessment to be conducted in 2000 (May)
Percentage of NGOs with improved capability to deliver LRE program.	Define parameters of "improved capability", review initial assessments for baseline data, request intermittent update on NGO status on each parameter, conduct final assessment that establishes end of project status.	No	Assessment to be conducted in 2000 (May)

## **Training Program**

### **Computer Training:**

Training providers Software Training Center (STC) and Computer Services and Hi-Tech Print have reported that 28 persons have so far participated in 33 courses. Twenty-six courses have been successfully completed, while some participants have one or two classes left to complete courses. Two persons were awarded certificates of participation, and one participant withdrew completely. It should be noted that this participant was one of three from the Jamaica Association for the Deaf. His concern was communication, as the person who agreed to sign for him did not show. By contrast, a second JAD participant made it through to the end, sitting in the front of the class, using her lip reading skills and soliciting written instructions from the class tutor. STC Owner/Manager Mr. David Reid singled out participants Nadia Boyd and Donnette Vassell from the YWCA as excellent students in their use and application of the Excel program. STC also stands out for its superb customer service. Ms. Vassell had occasion to call Mr. Reid for clarification on a document she was working on. In explaining the process, she still did not understand, so he personally went to the "Y" to assist in solving the problem. This is certainly to be commended. Frequent dialogue continues between the Training Coordinator and the Training Providers with regards to attendance and performance of participants.

### **Effective Communication for Development Workshop**

This workshop was implemented July 13 and 14 at the Medallion Hall Hotel. Communication and Media Consultant Marguerite Newland was facilitator. Thirty one representatives from sixteen NGOs attended. Ms Newland was assisted by Mrs. Janneth Mornan Green, Writing and Public Relations Specialist, Mr. Anthony Miller, Public Speaking Specialist and Mrs. Stephanie Belcher, Human Resource Development Specialist, at no additional cost. The stated objectives were as follows:

At the end of the workshop, participants should be able to:

- Identify common communication issues/problems being experienced
- Design strategies to address those issues
- Demonstrate competence in handling selected interpersonal relations situations
- State the role of Public Relations as a management/communication tool
- Demonstrate active listening techniques
- Deliver effective oral presentations, and
- Prepare a communication program outline for their respective organizations

Participants responded with high enthusiasm and readiness to implement what they had learned. The final report was distributed by August 10, 1999.

### Regional Forum - Montego Bay

Development Associates realized that the collaboration process had to be accelerated given that UAP funding arrangements would cease July 2000 and NGOs needed to take early steps to ensure sustainability of program activities established under the UAP. It was decided, therefore, to arrange regional meetings at which NGO representatives could discuss mutual concerns and start planning in earnest for ongoing reciprocal support.

The first Regional Networking Forum took place on Thursday, September 16, 1999 at the Wexford Hotel, Montego Bay for NGOs in St. James, Westmoreland, St. Ann and St. Mary. It was attended by 18 representatives of five (5) NGOs. The UAP Training Co-ordinator served as Facilitator.

The agenda was designed to achieve the following primary objectives:

- provide an opportunity for networking among NGOs;
- enable NGOs to share experiences and creative problem-solving methods and materials;
- foster collaboration between NGOs in developing and promoting strategies for program sustainability and growth.

The highlight of the Montego Bay Forum, was the formation of a "Western Alliance" of NGOs spearheaded by WSUC and SSTC. They agreed on an initial meeting in Montego Bay on Tuesday, September 28, 1999 and invited the UAP to facilitate. This meeting was convened with UAP assistance and the Alliance will develop a project proposal to address at-risk street kids in Western Jamaica.

### Regional Forum - Clarendon

A second Regional Networking Forum was held on 23 September 1999 at the Hotel Versailles, May Pen. On this occasion, participants were representatives of those NGOs in St. Catherine, Clarendon and Manchester which were participating in the Uplifting Adolescents Project (UAP) as sub-grantees. 18 participants who represented five (5) NGOs in the Central Region, as well as other persons were in attendance.

The same objectives noted for the Montego Bay Forum were applied to this forum. However, this group did not form an alliance since decision makers were not available to do so. Summary Reports have been prepared as a permanent record of the proceedings and will be distributed to each participating NGOs during the month of October.

### Observational Travel

Three persons left Jamaica for Pittsburgh, PA on July 7 to attend a four-week workshop in Project Planning and Management. Included were Sheron Lawson - Kingston Restoration Company, Hughton McLeggan - The Women's Center and Mr. Anthony Brodber - YMCA. In August, the participants from this workshop sponsored by USAID at the University of Pittsburgh returned to Kingston. One participant, Anthony Brodber, visited the UAP with a written report and gave a good account of the trip and its benefits. He did mention, however, that some logistic problems such as lack of a cash advance and banking arrangements on-site could be improved to make participant cash flow less problematic. A debriefing from the group reporting excellent results of the experience and how the lessons learned will be put to use, was conducted on September 1 at the USAID office.

Four representatives of three NGOs attended a CEDPA workshop on "Youth Development & Adolescent Reproductive Health" from August 23 - September 10, 1999 in Washington, D.C.. Participants included Gay Williams and Beryl Weir of the Women's Centre of Jamaica Foundation (WCJF), Utealia Burrell of the Rural Family Support Organization (RFSO), and Una May Dillon of the Jamaica Red Cross. The workshop was sponsored by the USAID Participant Training Program. The group returned on September 10 and are scheduled to debrief the Mission in October.

### **Strengthening the Youth Unit, MLGYCD**

The UAP offered the following assistance to the Youth Division:

#### Request for Technical Support:

During this period, primary concentration of the Social Policy Analyst continued in the areas of:

- i. A definition of Youth in Jamaica. The first edition of a paper on this subject was completed August 31, 1999.
- ii. Collection and co-ordination of material for Resource Center. An initial list of documents has been prepared and presented to the Youth Division Director.
- iii. Initiated the process of collections to ensure that the Youth Division has a complete set of all material published by DA on the UAP.
- iv. Issues concerning the work and operations of the Youth Unit specifically "Government's Commitment to Youth in Jamaica"

Other areas of involvement included the following:

- v. research on youth development programs in Jamaica and the Caribbean, of which activities to date were:
  - **Jamaica Chamber of Commerce Junior Achievement Program:** Contacted and conducted preliminary telephone interview with a representative. This educational program which focuses on developing youth to become business leaders, targets high school students aged 14-18 years.
  - **Jamaica Association of Youth Organizations:** Contacted Mr. Edgerton Newman, and received material on the organization.
  - **Regional Youth Programs:** Commenced examination of material on some youth programs in Barbados.
  - **Social Development Commission:** Interviewed Director Youth Unit, Adinhair Jones, to identify types of youth development programs and means of collaboration with Youth Division, MLGY&CD.
- vi. Assisted with the review of a project proposal 'Development of Caribbean Integrated Approach to Youth Enterprise (CARIAYED). CARIAYED aims to assist countries of the region in 'testing modalities for designing and implementing sustainable national youth enterprise promotion strategies'.
- vii. Assisted in the orientation of new Peace Corps volunteers, during their visit to the Ministry.
- viii. Contributed to final review of paper "Youth Training & Employment" prepared for Cabinet Retreat.
- ix. Attended meeting with Minister Bertram to assist bringing together various agencies of MLGY&CD to explore possible networking.
- x. Prepared outline on approach to track post secondary school leavers for in-house review.



**Training & Technical Assistance:** Youth Division staff are participating in the UAP computer training program attending courses offered by the Software Training Center. Staff are continually invited to participate in all UAP sponsored workshops and attend when convenient and possible.

**Joint Coordinating Committee:**

A meeting of the JCC was convened on August 4, with good participation from the membership. The main agenda item was a presentation of St. Patrick's Foundation activities under the UAP. The new Executive Director, Mrs. Roxiline Morrison-Spence, was introduced to the members as the NGO representative. Mrs. Spence informed the meeting that the former Executive Director Mr. Fabian Brown, is now the Director of Development for the Foundation.

In her presentation, Mrs. Morrison-Spence indicated that St. Patrick's Foundation is a human resource development agency which began as an off-shoot of the St. Patrick's Church, feeding the elderly poor in the inner-city community. Today, there are five (5) centers located in the inner-city communities. Each center has a remedial reading program, music club, fitness center, and an entrepreneurship program on-going.

The St. Margaret's Human Resource Center, the largest of those run by SPF, started with the UAP in 1997. This center facilitates over 1,400 children and is staffed by 8 full time teachers. Through the funding from the UAP, the Center offers a breakfast program, computer program, woodwork, art & craft and cookery. There is also a UAP football team. A community support group works with the Center, which is also linked with other educational agencies e.g. HEART, MicoCARE and the Women's Center. There is a system of referrals back to the formal system - schools, apprenticeships and jobs. It is notable that some students have called or come in to give an update of their progress after leaving the Center. A re-evaluation process was being carried out in July-August using the Mico Diagnostic Reading Test. Demand for the Center's services remains high, as while there is overcrowding through insufficient physical space, there is also a long waiting list.

The Chair thanked Mrs. Spence for a fine presentation, and Mr. Edwards suggested a trip to the Center which would be coordinated by the UAP.

**Procurement:**

The UAP has reminded the Youth Division that a balance of funds is available for the purchase of equipment/commodities upon request. We understand that consideration for procurement is being undertaken.

**Contract Administration**

The activities under this section during the quarter covered collaboration with USAID, Sub-Contract Administration and Home Office Management.

**(a) Initiatives of DA to assist NGOs Over and Above Contract Stipulations:**

DA has extended its scope of work and exceeded its contractual responsibility by responding to an extraordinary request by the Ministry of Local Government for the provision of a **Social Policy Analyst** paid by contract funds for the period of one year. Please refer page 6, "Strengthening Youth Unit" for details of this intervention.

DA has generously agreed to support a shortfall of funds for grants to NGOs by contributing US\$50,000 from contract funds for that purpose. This has been possible due to DA's strict control of contract monies and policies which search for continual savings.

The concept of a **UAP Football League** was conceived during feedback from NGO staff in a recent workshop. DA staff held many informal discussions with directors of NGOs, the sub-contractor, HCDC, and members of the Jamaican Football Federation (JFF). The concept was unanimously agreed to by all stakeholders and DA staff was asked to move it forward. Through a personal contact with the JFF's Technical Director, Rene Simoes, DA promoted the idea among NGOs and adolescent beneficiaries by giving motivational talks and practice sessions. DA formed a steering committee headed by HCDC which has initiated the process of setting the rules and guidelines for a possible 4 division 16 team under 16 football league. Commitment from the NGOs to start the league in late August has been poor since they were all busy with Summer camps a/o vacations. The second major problem was the large budget required to get 16 teams uniformed and equipped. A suggestion was made to look for a donation of soccer shoes for the teams which would be a main item to start up. It was felt that shorts and tee shirts would be no serious problem if soccer shoes were available. Jody Brooks, a Peace Corps Volunteer assigned to HCDC, is seeking in-kind donations from companies such as Nike and Adidas. In the meantime, Mr. Vin Blaine of Youth Opportunities Unlimited, and a key organizer and coach, expects to obtain pro-forma invoices locally to price soccer shoes. A request has been made to DA to inquire into the purchase of the shoes locally if donations were not forthcoming. All committee members agreed that the NGOs are interested and committed to the league but had other priorities. However, the benefits to the kids justified going forward with the project. Although the league would start-off on a shoestring, it was felt that once begun, interest would be created and grow and sponsorships would eventually be forthcoming. The projected inauguration date was set for January 2000. In the meantime, fund-raising and donations would be sought.

A **UAP Web Site** is being constructed after receiving authorization from both USAID and DA/Arlington to utilize contract funds. Again, this resulted as a direct request from NGOs to publicize the project and the accomplishments being achieved with at-risk youth. Under the UAP web site, each participating NGO will have a web page to "tell and sell" its organization on the internet. The UAP Web Site received much attention during this period since the home page was completed and work was required for individual NGO pages. DA staff was required to put much work into the text of the NGOs since material received was very sparse and required major input to make them ready for the site. Faxes were sent to all participating NGOs requesting better photographs and text for banners. UAP staff also designed several banners and wrote up much of the text for each NGO banner. Offers were made to organizations such as Jamaica Aids Support, Addiction Alert, Partners of the Americas, National Council on Drug Abuse, Reggae Boyz Foundation and others to place specific banner messages of their choice on the UAP web site. This will offer a greater array of messages and organizational contacts to the general public.

A **Books Donation Campaign** was begun in late June 1999, as a result of a DA tracer study of program completers. The study found and the NGOs concurred that there are very few books available to youth who participate in their programs. Although public libraries can be accessed in large cities, the at-risk youth population do not partake of this opportunity. They do however, participate in NGO activities even after leaving the program and access to an NGO is more amenable to them. Therefore, DA began investigating the potential to obtain donated books from both national and international sources to initiate NGO libraries. We began communications with the International Reading Association and the Jamaica Reading Association (JRA). Meetings and site visits were made to several NGOs by DA staff and the President of the JRA. DA completed a survey of participant needs to ascertain the numbers and reading levels of students so that appropriate kinds and quantities of books can be requested. Presently, we have identified sources in Canada, the U.S. and publishing houses in Jamaica.

**(b) DA's Responsiveness to USAID and Youth Unit Requests:**

- UAP key staff participated in a half-day workshop on Hurricane Preparations sponsored by USAID/Jamaica.
- UAP staff attended a meeting hosted by USAID with Ashe to settle issues on use of different sources funding more than one activity in Ashe including teachers' salaries, performance schedules and how these affected implementation of UAP activities. A pre-meeting discussion was held that same day. Representing USAID were the three members of the Awards Committee.
- Attended a luncheon sponsored by the Mission Director to welcome the new Controller, James Sanford.
- The COP responded to questions posed in a telephone interview by a USAID representative regarding the performance of the incumbent UAP Project Officer.
- As instructed by USAID/ Jamaica, the COP advised the Director of the Youth Division of the termination of UAP Project Officer, Mr. Gordon.
- All sub-grantees were also advised of Mr. Gordon's termination, and provided with his address in the event they wished to send messages acknowledging past assistance.
- USAID had been requested by UNICEF and the Coalition for Better Parenting to provide US\$15,000 to support Parenting Week activities in November. UNICEF is providing a similar amount of funding through the Women's Centre of Jamaica Foundation, thus USAID is considering using the UAP sub-grant to WCJF as the medium for channeling its contribution to the Coalition. It was agreed that an amendment to the UAP sub-grant to that organization, to increase the funding for this specific purpose would be a relatively uncomplicated method for USAID to channel its contribution to Parenting Week. The USAID funds (US\$15,000) are to be added to the DA contract at the earliest opportunity, and DA authorized to amend the WCJF grant agreement to provide for the activities to be funded and implemented.

**Other Activities:**

- Discussions were conducted with Fay Walters, Director Human Resources, JAMAL Foundation re attachments of NGO staff (six-week attachments three hours per day, three days per week). We are awaiting draft of proposal from JAMAL.
- UAP participated in a full day workshop by UNICEF regarding Child Labor and new initiatives for Jamaica.
- UAP staff attended a workshop hosted by the JAMAL Foundation on literacy research in Bangladesh. The presentation was on Nijera Shikhi, a People's Literacy Movement that uses innovative methods of self-education to produce a highly effective low cost solutions to the problem of illiteracy in Bangladesh.
- A UAP representative attended the closing exercises for the first year of the Sam Sharpe Teachers' College. The students and teachers put on a cultural show, including dances, skits, songs and instrumental performances by members of the UAP band.
- A meeting was held with the KRC Program Manager and Accountant to discuss the UAP budget assigned for that sub-grant, and to provide the several clarifications they required.
- UAP key staff participated in the Closing sessions for the 1999 YOU Summer Program, and addressed the participants, on behalf of the UAP. A Press Briefing held on August 10 to kick off the annual YOU Shadow Week activity was also attended by two UAP key staff. The COP brought greetings to the gathering on behalf of the UAP and USAID. 109 students were expected to participate in the 1999 Shadow Week program.
- The COP met with Jamaica/Western New York Partners of the Americas to explore mutual working relationships.
- A visit was made to the St. Patrick's Foundation to observe the "Teens in Action" group presentation to students. Regrettably, the event was canceled and a return visit is to be scheduled.

- The Training Coordinator collaborated with Junior Rowe, St. Patrick's Foundation Riverton City Human Resource Center Manager regarding the design and development of a workshop on Effective Communication using material and activities that he had acquired during the UAP- sponsored workshop of the same name conducted in July 1999. Eight teachers participated in the three-day program held at the Riverton Human Resource Center from August 15 - 17, 1999. The use of UAP training in this way by a participant eager to share his learning was a valuable indication of the impact of the development services being offered by the UAP.
- At the request of their respective organizations, meetings were held with Dr. Paola Melchiori, of the World Bank, and Mr. Daniel O'Donnel, of UNICEF. They were both involved in evaluations of programs in Jamaica: the IBRD's Jamaica Social Investment Fund project (Dr. Melchiori), and UNICEF's Jamaica five year program (Mr. O'Donnel). They were accordingly soliciting the UAP's perspectives in general, regarding the NGO sector, and specifically views on how their funded programs were being conducted. Discussions included a comparative review of the methodologies used by UAP and other agencies to provide funds to NGOs, current NGO management capability, the use of training programs by the UAP to provide institutional strengthening of NGOs, and improving technical capability, UAP's method of assuring financial accountability by the NGOs, and advantages/appropriateness of vertical or projectized assistance strategies versus the integrated or sector-wide approach.

## SECTION B. ADMINISTRATIVE INFORMATION

### Contract Expenditure

The table below shows contract expenditure data, including Disbursements to Sub-Grantees, by the UAP up to September 1999. A total of approximately US\$4.87 million has been expended to date, with approximately US\$2.1 million (or 43 % of cumulative expenditure : up from 42 % last quarter) of that amount being disbursed to the sub-grantees.

Table 1  
Expenditure Report by Activity Budget Categories

<i>Activity Description</i>	<i>CLIN No.</i>	<i>Budget</i>	<i>Expenditure Prior Periods</i>	<i>Expenditure This Period</i>	<i>To Date Contract Expenditure</i>	<i>Remaining Budget</i>
Project Management	001	\$1,197,656	\$928,654	\$57,001	\$985,655	\$212,001
	002	\$461,537	\$263,735	\$50,955	\$289,690	\$171,847
Operations Research	003	\$1,741,761	\$1,039,503	\$135,934	\$1,175,437	\$566,324
Adolescent Programs	004	\$344,978	\$140,411	\$30,549	\$170,960	\$174,018
	005	\$252,631	\$148,100	\$0	\$148,100	\$104,531
Assisting MEYC	006	\$2,650,000	\$1,840,867	\$255,243	\$2,096,110	\$553,890
Award Fee Pool						
Sub-Grants						
<b>TOTALS</b>		<b>\$6,648,563</b>	<b>\$4,361,270</b>	<b>\$504,682</b>	<b>\$4,865,952</b>	<b>\$1,782,611</b>

### Obligations to Contract

To date, obligations to the contract remain US\$5,194,830. These obligations are distributed and compared to expenditure as follows:

<b>CLIN # &amp; Description</b>	<b>Contract Amount</b>	<b>Obligated To Date</b>	<b>Expenditure To Date</b>	<b>Unexpended Obligation</b>
CLINs 1-4: Institutional Contract	\$3,745,932	\$2,725,250	\$2,621,742	\$103,508
CLIN 5: Award Fee Pool	\$252,631	\$161,580	\$148,100	\$13,480
CLIN 6: NGO Sub-Grants	\$2,650,000	\$2,308,000	\$2,096,110	\$211,890
<b>TOTALS</b>	<b>\$6,648,563</b>	<b>\$5,194,830</b>	<b>\$4,865,952</b>	<b>\$328,878</b>

**SUMMARY OF QUARTERLY REPORTS**  
**UAP SUB-GRANTEES**  
**June to August 1999**

General

The major UAP activity during this quarter was the submission of proposals for the final year of the grants program, and approval of extensions to all Batch I, II and III sub-grants. Approval of all grant extensions was completed by July 30, and the final completion date for all grants has now been established at July 31, 2000. The additional amount of J\$19.3 million was obligated to the sub-grantees in July, bringing the total obligated to date to J\$ 97.4 million. The total authorized amount for all grants over the three year period 1997-2000 has now reached J\$112.7 million which will exhaust the Sub-Grant Fund of US\$3.050 million (at current rates of exchange).

Recruitment Progress: Regular and Special Populations Grants

The recruitment targets for all 14 sub-grants were revised in the extension documents, to include new projected recruits in the 1999-2000 period. The increases were deliberately kept to a minimal level since the UAP's target of 11,000 adolescents has already been exceeded. Nevertheless, the number of adolescents registered to the Sub-Grantees continued to grow this quarter, as a result of momentum built up by the project. Reports from the Sub-Grantees show that by August 31, 1999, a total of 14,020 adolescents had been registered in the regular and special populations programs, an increase of 736 adolescents over the 13,284 achieved at the end of May 1999. The table below summarizes recruitment progress by the sub-grantees.

Comparison of Sub-Grantee Recruitment Targets and Accomplishments

Sub-Grantee	Recruitment Target	Accomplishment Aug 31, 1999	Percent Accomplished
<u>Batch I ( 27/38 months implementation)</u>			
FamPlan Jamaica	780	780	100%
Jamaica Red Cross	1,600	1,337	84%
Women's Centre of Jamaica	2,300	2,317	101%
Kingston Restoration Company	970	745	77%
YWCA of Jamaica	925	814	88%
Rural Family Support Organization	930	861	93%
BATCH I TOTALS	7,505	6,854	91%
<u>Batch II (24/35 months implementation)</u>			
Kingston YMCA	546	644	118%
Western Society/Upliftment of Children	1,060	903	85%
St. Patrick's Foundation	1,600	1,474	92%
Youth Opportunities Unlimited	1,130	1,157	102%
Mel Nathan Institute	1,205	1,153	96%
Ashe Caribbean Performing Arts Fdn.	1,200	1,196	100%
BATCH II TOTALS	6,741	6,527	97%
<u>Batch III (15/26 months implementation)</u>			
Jamaica Association for the Deaf	200	194	97%
Sam Sharpe Teachers' College	540	545	101%
BATCH III TOTALS	740	739	100%
Project Totals	14,986	14,120	94%

The Batch I sub-grantees have so far registered 6,854 adolescents (91% of the revised targets). Batch II and Batch III sub-grantees have respectively reached 6,527 (97% of the revised target), and 739 (100%).

Sub-Grantees were asked by the UAP to retain as many of the current participants in the program for the 1999-2000 period, thus while it is expected that the revised targets will be met, the over-achievement which resulted in the last year from aggressive recruitment, is not likely to be at the same levels. As may be expected, one consequence of the revised targets is that fewer sub-grantees have attained 100% of their targets, than at the end of last period. Six, rather than the eight reported at the end of May, of the 14 Sub-Grantees have exceeded their targets. Of the remainder, four SGs have exceeded 90% of their targets, and three are above 80%. The lowest recruitment accomplishment level is 77% , the only one below 80%.

The 14,120 adolescents registered up to August 31, 1999 represent 128% of the UAP target of 11,000 over the life of project (up from 121% last quarter). Of the regular at-risk adolescents project target of 9,300, the 14 sub-grantees have so far registered 11,811 (127% - up from 122% last quarter). Of the 1,700 target for the special populations, 2,309 adolescents (136% - up from 116% previous quarter) have been registered. Below is a comparison of the recruitment accomplishments compared to sub-grantees' targets and the UAP targets, broken out by regular and special populations.

	<u>Sub-Grantees' Targets</u>		<u>UAP Overall Targets</u>	
	Regular	Spec. Pop.	Regular	Spec. Pop.
Target	12,113	2,873	9,300	1,700
Aug 31 Achievement	11,811	2,309	11,811	2,309
Percent Achieved	98%	80%	127%	136%

#### Financial Disbursements

Financial disbursements to the Sub-Grantees up to the end of September 1999 have amounted to approximately US\$2.1 million, or approximately J\$76.5 million. Disbursements this period amounted to approximately US\$ 256,000, or J\$ 9.7 million.

An additional US\$400,000 was authorized by USAID for the Grant Fund. The additional sum has not yet been obligated to the DA contract. Development Associates also released US\$50,000 from its contract budget to supplement the Sub-Grant Fund, thereby increasing it to US\$3.05 million (\$2.6 mil. Original sum, plus \$400,000 from USAID and \$50,000 released by DA).

Disbursements to the sub-grantees (US\$2.1 million) by DA represent approximately 90.4% of the advances (US\$2.32 million) received by DA from USAID for sub-grants. The unexpended funds from the currently available sub-grant fund (\$2.650 million) is now US\$554,000 which will suffice for about 5 months' disbursement needs, or approximately up to February 2000.

#### Sub-Grant Status Summaries

Summary program reports of the sub-grantees for the June to August 1999 period are attached, along with publicity excerpts and other interesting sub-grantee material.

**STATUS SUMMARIES  
OF  
UPLIFTING ADOLESCENTS PROJECT  
SUB-GRANTEES' QUARTERLY REPORTS**

**for the quarter  
June 1999 to August 1999**

**and**

**PUBLICITY EXCERPTS**

**October 15, 1999**



## **UPLIFTING ADOLESCENTS PROJECT**

**Sub-Grantee:**

**Jamaica Family Planning Association**

**Project Title:**

**Young Adolescents Empowerment Project**

### **Brief History of Organization**

Jamaica Family Planning Association (FAMPLAN), established in 1957, has for over forty years been the NGO in Jamaica providing a high standard of family planning services, at first island-wide and since 1967 in the parishes of St. Ann, Trelawny, St. Mary and Kingston. FAMPLAN is the Jamaican affiliate of the International Planned Parenthood Federation, the leading family planning organization in the world. One of FAMPLAN's purposes is "to educate the Jamaican public in methods of voluntary family planning and child spacing compatible with the particular religious and moral beliefs of different individuals".

**Sub-Grant Amount:** Ja \$4,735,000

**Amount Disbursed to 2/28/99:** Ja \$3,114,928

### **Period of Sub-Grant:**

June 1, 1997 to July 31, 2000

### **Locations of Activity**

4 deprived communities and one primary school in St. Ann's Bay (St. Ann), and two all age schools and two communities in St. Mary.

### **Sub-Grantee Contacts**

1. Peggy Scott, Chief Executive Officer
2. Flo George, Program Coordinator

### **UAP Project Officer**

Sam Dowding, NGO Coordinator

### **Project Goal or Purpose**

to improve the quality of life for young male and female adolescents in the parishes of St. Ann and St. Mary by providing them with the education and services which will enable them to become healthy and productive members of their communities

### **Status Update:**

Famplan has registered and delivered services to 780 adolescents, to date. Some of the adolescents served at the St. Ann's Bay Primary School, who should have sat the new GSAT exam were not placed in any school, and the organization was required to intervene with Ministry of Education officials to secure placements.

A new Assistant Coordinator for the St. Mary program has been hired as of August 1. One parent-adolescent workshop held in July in Mount Edgecombe, covered two topics: Our role as parents, and Dealing with your Child's Sexuality. The film "Let's talk about Sex" was shown, and discussed. The attendance was lower than expected (16 parents and 15 adolescents), but the discussions were valuable nevertheless. A similar meeting planned for Mansfield Heights was canceled due to non-attendance by parents. Nineteen of twenty three students completed a two-day Peer Educators' training in July.

JFPA contributed to the success of a Health Fair held in Windsor in June. 77 persons from the community benefitted from medical checks and other services. In Mount Edgecombe, the income generating project has been very active with cushion-making. The number of parents has dwindled to six regular participants, but these have worked hard, and their work was put on display at the Denbigh Agriculture Show in August. Efforts will continue, with the assistance of the volunteer, in drapery, valances, pillow shams etc.

Three young women in the Annotto Bay area have been referred to the HEART/NTA Training Centre in Buff Bay. Places were also found for other students at Marcus Garvey Technical, Hooleberry, Steer Town and Chalky Hill All Age schools.

Cooperation by parents, especially of out-of-school adolescents, has been woeful. JFPA staff have made many attempts to gain admittance for several of the out of school adolescents to schools in the area, but have not succeeded due to lack of cooperation and interest by parents. Children Services in St. Ann's Bay have also been asked to assist but so far without success.

## **UPLIFTING ADOLESCENTS PROJECT**

**Sub-Grantee:**

**Jamaica Red Cross**

**Project Title:**

Adolescents and Family Outreach

### **Brief History of Organization**

Established in 1948 as a branch of the British Red Cross, and in 1964 as the National Organization, the JRC has as its mission "to prevent and alleviate human suffering, protect life and health, and ensure respect for the human being". It has branches in each parish of Jamaica, and primarily operates programs in Disaster and Emergency Management, First Aid, HIV/AIDS prevention, Health promotion, Youth Training and Development and Meals on Wheels. It has reached over 15,000 youth over the 1993-1996 period with its HIV/STD and other Youth Education/Counseling programs.

**Sub-Grant Amount:** Ja 7,820,000

**Amount Disbursed to 9/30/99:** Ja\$5,310,858

### **Period of Sub-Grant:**

June 1, 1997 to July 31, 2000

### **Locations of Activity**

Central Village (St. Catherine); Kingston, Maypen (Clarendon), Montego Bay (St. James - 1997-98 only), and St. Thomas

### **Sub-Grantee Contacts**

1. Yvonne Clarke, Director-General
2. Lois Hue, National Youth Director

### **UAP Project Officer**

Sam Dowding, NGO Coordinator

### **Project Goal or Purpose**

to improve the sexual behavior pattern of youth by empowering them through the provision of literacy, numeracy, and marketable skills, and enabling them to become more responsible and productive citizens

### **Status Update:**

The highlight of this period was the Summer program executed at all four centers. Activities were similar at the centers, but with some specific differences: In St. Thomas, visual arts and making of fish pots were added to the program; Students in St. Catherine were exposed to Spanish and French taught by volunteers, as were Kingston branch students, who also received classes in grooming. Clarendon branch concentrated on music and drama. St. Thomas branch used its field trip to the Yallahs beach to collect shells and calabashes, and used these to make gourd bags and earrings in the summer program. All centers, except Clarendon held the summer program for four weeks. The Clarendon program was cut short by two weeks to facilitate the adolescents' attendance at a Vacation Bible School.

Staff development seminars were implemented at each of the centers rather than centrally at St. Catherine as in the past. Suggestions were made for modifications to the curricula, and these were to be effected in September. Teachers have reported improved discipline in students, which may be due to the new techniques acquired at staff development seminars.

Apiculture continued to be an important aspect of the project. JRC hopes to provide each interested graduate with a hive of bees to start them off. The program has suffered this quarter from infestation by a new parasite, which has caused numerical and financial losses. Assistance is being received from the All Island Bee Farmers' Association, and from RADA. JRC has already bottled and sold honey collected from the viable hives, and hopes to make enough returns to promote sustainability.

Efforts were to be made in early September to return as many participants as possible to the regular school system, although the difficulties are recognized: some adolescents exceed the age limit for schools, and others lack the minimum required academic performance level. Proximity of home to school may be another difficult factor, as it impacts on the cost of attending school, an important factor for many families.

## **UPLIFTING ADOLESCENTS PROJECT**

**Sub-Grantee:**

**Women's Centre of Jamaica Foundation**

**Project Title:**

**Youth Activity Program**

### **Brief History of Organization**

Started in 1978 as the Program for Adolescent Mothers in Kingston, the organization has grown to a national one with centers in 7 parishes, and an additional 14 outreach stations nation-wide. In 1991, the WCJF was incorporated as a private company. Several evaluations have validated the effectiveness of the internationally heralded "Women's Centre" model for rehabilitating pregnant teens. The WCJF implements several programs targeted at adolescents, including Walk-in Counseling and referral; Counseling and referral for young baby fathers and parents of the teen mother; and coaching towards CXC exams for eligible teen mothers.

**Sub-Grant Amount:** Ja 13,120,000  
**Amount Disbursed to 9/30/99:** Ja\$9,460,458

**Period of Sub-Grant:**  
June 1, 1997 to July 31, 2000

### **Locations of Activity**

Port Antonio and Buff Bay (Portland), Mandeville (Manchester), St. Ann's Bay (St. Ann), Montego Bay (St. James), and Savanna-la-Mar (Westmoreland)

### **Sub-Grantee Contacts**

1. Mrs. Pamela Mc Neil, National Director
2. Mrs. Jacqueline Anderson-Robinson, YAP Coordinator

### **UAP Project Officer**

Sam Dowding, NGO Coordinator

### **Project Goal or Purpose**

to improve the sexual behavior pattern of youth by empowering them through the provision of literacy, numeracy, and marketable skills, and enabling them to become more responsible and productive citizens.

### **Status Update:**

Two hundred and thirty three students participated in the summer program held at all five centers in July. Music, drama, art and craft were the main activities engaged in. Other areas of involvement included visit to a factory and instruction in hat-making, home economics, electrical installation and cabinetry. The Montego Bay center also was involved in screen printing, and at Mandeville, drumming. Older adolescents in St. Ann's Bay took the initiative to repair the broken chairs and desks at the center. Participants also had the benefit of dental exams by a Dental Nurse, and from instructions in growth and development. Port Antonio participants went on nature walks, including exploring the town, and received motivational talks from invited speakers. Reports were prepared and presented on the basis of the walks and tours undertaken.

Eight more out of school adolescents have been accepted back in the regular school system, while an additional 62 adolescents have been recruited already for this new project year.

Indiscipline among some of the participants, and inadequate finances continue to be the main problems facing the implementation of the programs at all centers. WCJF branches have sought assistance from businesses in and around the communities for providing snacks and even bus-fares. A program of incentives such as educational materials, stars and other rewards has been instituted as a way to improve behavior and motivate better educational accomplishment. Positive results have been noted from these initiatives, especially in the increased level of interest by parents, after some adolescent-parent communication problems have been resolved.

## **UPLIFTING ADOLESCENTS PROJECT**

**Sub-Grantee:**

**Kingston Restoration Company**

**Project Title:**

**Uplifting Adolescents in Inner Kingston and Jonestown**

### **Brief History of Organization**

KRC was established in 1990 primarily to assist in projects for the repairing or restoration of dilapidated, derelict or damaged buildings in Kingston, and to provide infrastructure amenities, parks and recreation areas to improve the overall appearance of the capital city. As part of this mission, KRC established a "Neighborhood Initiatives Program" which targeted social conditions in the inner-city communities in Kingston. The Youth Educational Support Systems (YESS) project, homework and scholarship programs have resulted from this initiative. KRC has also been instrumental in creating jobs in the manufacturing sector.

**Sub-Grant Amount:** Ja\$ 6,800,000

**Amount Disbursed to 9/30/99:** Ja\$4,611,711

### **Period of Sub-Grant:**

June 1, 1997 to July 31, 2000

### **Locations of Activity**

Higolborn Street and Jonestown, (Kingston)

### **Sub-Grantee Contacts**

1. Morin Seymour, Chief Executive Officer
2. Sheron Lawson, Project Manager

### **UAP Project Officer**

Frank Valva, Chief of Party

### **Project Goal or Purpose**

to develop a group of new leaders with the skills necessary for spear-heading the regeneration of their communities and the development of a new downtown.

### **Status Update:**

KRC's main activities this quarter centered around the summer camp, and cultural and social activities. Leather craft, needle-craft, dance, drama and computer study were some of the activities. Two hundred and fifty students from Central Kingston and Jonestown attended the summer camp, and were also exposed to seminars on reproductive health, drug awareness, and personal development. Participants also visited sites of interest such as Hope Gardens and the Jamaica Maritime Training Institute. Summer Camp ended with a grand concert and display of materials made during the period.

Students from the Necessary Educational Training (NET) program were evaluated academically. Unfortunately, most of these students will need to continue in the program, since they are not yet at a level that they would be accepted back into the formal school system. Two NET students who completed a course in Binding, have been placed in jobs at the National Library. Three others (out of six applicants) have been accepted at HEART/NTA, and one has transferred to Calabar Junior High.

The NET program has been expanded to serve 100 students in the final year. Because of the need to emphasize more remedial work with the NET students, a specialist will be hired in the next period, and similarly, a full time guidance counselor will assist with the many behavioral problems being encountered. The success of the leatherwork and needle craft programs in the Summer has motivated KRC to continue these skills to the NET students in the next year.

## **UPLIFTING ADOLESCENTS PROJECT**

**Sub-Grantee:**

**YWCA National Council**

**Project Title:**

**"Y" Adolescent Development**

### **Brief History of Organization**

Founded in Jamaica in 1923, the YWCA is an affiliate of the World YWCA. Its mission is "to promote the well being of women and girls and unite them in a worldwide fellowship which seeks fullness of life through physical, mental, social, spiritual development and through service to others and the nation". The YWCA has branches in Kingston, Montego Bay, Spanish Town, Christiana (Manchester) and Darliston (Westmoreland), in addition to Y-Teens clubs in over 24 schools. The YWCA operates programs such as the Early School-Leavers' Institutes, a Basic School, After-School Care and Literacy and Continuing Education evening classes.

**Sub-Grant Amount:** Ja 7,050,000  
**Amount Disbursed to 9/30/99:** Ja\$4,982,804

### **Period of Sub-Grant:**

June 1, 1997 to July 31, 2000

### **Locations of Activity**

Kingston, Spanish Town & Watson Grove (St. Catherine) and Montego Bay (St. James)

### **Sub-Grantee Contacts**

1. Mildred Dean, General Secretary
2. Violet Jones, Spanish Town YWCA
3. Ariadne Collier, Kingston YWCA

### **UAP Project Officer**

Sandra Cooper, Training Coordinator

### **Project Goal or Purpose**

to improve the social and job skills of at-risk adolescents in Kingston, Spanish Town and Montego Bay on a sustainable basis so that they may become more responsible and productive citizens.

### **Status Update:**

Summer Camp 1999 was the major intervention this period, and included activities such as devotion, remedial education, reproductive health sessions, swimming, flower arranging, gardening and sewing. In Kingston, informative trips were taken to the Gleaner Company, Grace Kennedy's National Processing Company, the National Library and Devon House. The participants mounted an impressive "August Expo" to display their work and skills acquired during summer camp.

At the Watson Grove/Spanish Town center, over 140 youth participated in summer camp. Activities were similar to Kingston. Campers in Montego Bay made soft cushions and toys, and compiled "Of Myself" folders. Sporting activities were prominent at this location.

Ninety six new students, of which 75% are out-of-school, have been registered at the Kingston branch. Parents continue to be dilatory in their participation, as evidenced from the poorly attended parent-teachers' meeting held in July in Spanish Town.

Seventy seven students have regained admission to various schools (Comprehensive, Secondary, Junior Secondary and All Age), based on the GSAT results. Eighteen graduates, having acquired marketable skills have found gainful occupations in repairing small appliances, and leather craft, and full time employment. Another 10 students have moved over to the YWCA School Leavers' Institute.

Kingston branch is actively recruiting more volunteers to assist with the greater incoming numbers of non-reading adolescents. Paper recycling, which has the potential to earn revenue for the program, is to be added to the Spanish Town curriculum.



## UPLIFTING ADOLESCENTS PROJECT

Sub-Grantee:

**Rural Family Support Organization**

Project Title:

**Clarendon Youth Development Program**

### Brief History of Organization

Established in 1986 as the May Pen Women's Centre, and subsequently as the Teenage Mothers' Project, the evolution of this organization culminated in October 1996 with the Rural Family Support Organization being launched. Significant and continuing support has been received from the Bernard van Leer Foundation, and the UWI Centre for Early Childhood Education. In keeping with its mission to "undertake child care training programs for families and care givers, and to provide guidance and counseling to male and female adolescents in Jamaica's rural communities", the program has addressed the needs of the adolescent mother, their families and babies. Concerted efforts to include adolescent males, resulted in the establishment of the Male Adolescent Program in 1995.

Sub-Grant Amount: Ja 8,900,000  
Amount Disbursed  
to 9/30/99: Ja\$6,482,721

Period of Sub-Grant:  
June 1, 1997 to July 31, 2000

### Locations of Activity

Denbigh, May Pen, and five schools in Clarendon.

### Sub-Grantee Contacts

1. Joyce Jarrett, Director
2. Utealia Burrell, Counselor

### UAP Project Officer

Sandra Cooper, Training Coordinator

### Project Goal or Purpose

to improve the self-esteem of adolescents by helping them to see themselves as worthwhile individuals, capable of setting goals and working towards reaching such goals; and to support the achievement of economic independence by adolescents through providing vocational and technical training, literacy and remedial work and counseling.

### Status Update:

For the new program year, 30 males have registered: 21 returnees and 9 new recruits. Seven of the 28 girls at the end of last academic year have gained admission to the HEART/NTA run by RFSO, and will be doing garment construction and housekeeping. All 7 young women were "special population" adolescents in the UAP program. So far, 22 females are registered for the 1999-2000 project year, including 6 new recruits. An additional 6 will be recruited in September. The number of in-school youth to be targeted in the next year will be finalized after the start of term, but all 9 classes in 8 schools will be retained.

As a result of the GSAT examinations, through which all the students who sat the exam have been placed in schools, it has been difficult for RFSO to obtain places in the schools for those UAP participants who are desirous of and possess the academic level to return to school. In such cases, referrals have been made to the Ministry of Education which set up a special desk to deal with this situation.

Male students have worked on acquiring skills in woodworking, including measuring, identifying wood, and identifying and fitting joints. Using these skills, items produced in the last quarter have included picture frames, kitchen stools, and wine tables.

The final day of the 1998-99 school year saw the males and females of the out-of-school program getting together for a closing session which included dance, music, and presentation of performance awards to students.

The final out-of-school Parents Meeting for the school year was held in July, and 35 parents attended. Staff availed themselves at school PTA meetings to discuss the UAP, and subjects such as adolescence, and parent-adolescent relationships.

Counselors and teachers attended workshops this period, put on by the Jamaica Foundation for Children. RFSO has also been asked by the principals of the schools in which they are involved, to present reports on the adolescents' performance, for forwarding to the Ministry of Education.

RFSO hopes that its action in reporting to the Police two cases of sexual harassment suffered by females in the program would have nipped this problem in the bud.

## **UPLIFTING ADOLESCENTS PROJECT**

**Sub-Grantee:**

**Kingston YMCA**

**Project Title:**

**Kingston Youth Development Programme (YDP)**

### **Brief History of Organization**

The YMCA in Jamaica was founded in 1920, with separate branches all over Jamaica. The Kingston YMCA has a mission "to promote the welfare of young people through spiritual, social, intellectual and physical activities, geared to development of spirit, mind and body." Kingston YMCA is the largest and oldest of the YMCA branches in Jamaica, and has been in existence since 1940. It has a similarly long history in community and youth development, with several notable projects such as the "Star" boys, Street Corner Boys, and Car Wash programs in the 70s. Main features of these programs to assist those special populations have been basic education, mental, physical and spiritual development, and skills training.

**Sub-Grant Amount:** Ja 6,160,000

**Amount Disbursed**

**to 9/30/99:** Ja\$3,835,033

### **Period of Sub-Grant:**

September 15, 1997 to July 31, 2000

### **Locations of Activity**

Hope Road and Rosedale Avenue, Kingston

### **Sub-Grantee Contacts**

1. Sarah Newland Martin, General Secretary
2. Anthony Brodber, Coordinator

### **UAP Project Officer**

Sandra Cooper, Training Coordinator

### **Project Goal or Purpose**

to promote the achievement, by special population adolescents, of their potential to contribute positively to the social and economic development of Jamaica.

### **Status Update:**

The two YMCA centers at Hope Road and Rosedale operated at maximum levels up to the end of June when they went on recess. Caymanas Bay operated throughout the summer with 18 students in attendance. Graduation ceremonies were held at both main locations in June, at which 21 and 32 students respectively graduated from Hope Road and Rosedale. YDP graduating students went on a fun trip to Serenity Farm in St. Catherine, with transportation assistance provided by the Police Community Relations Division. Caymanas Bay students had their field trip to St. Elizabeth, and this was financed by the community group.

Examinations/assessments were held in June at all three centers, consequent to which the graduations took place, and registration/interviews for new recruits was started.

A parenting workshop was held in August for the parents of incoming students. This was well attended as 106 parents turned up. The session included talks by the National Family Planning Board and Dr. Aggrey Irons, a video presentation, discussion of school regulations, and election of a PTA executive.

The Amy Bailey Centre at Rosedale received a contract to provide snacks to a UWI conference. This gave the students the opportunity to show off their culinary skills. Two of the June graduates received apprenticeships at the Hilton Kingston, while six others have been accepted at HEART academies. Three others have been employed in the private sector. Two of the YDP students participated in the Kingston YMCA's annual summer camp, as counselors and received high praise from camp organizers.

New teachers must be recruited to fill vacancies created by resignations. A vocational instructor, remedial teacher and a teacher for the slow learners are needed. The salary levels affordable by the NGO is lower than that approved by the Ministry of Education, thus creating some difficulty in attracting the right level of teacher.

## UPLIFTING ADOLESCENTS PROJECT

Sub-Grantee:

**Western Society for the Upliftment of Children**

Project Title:

**High Risk Children - Education Project**

### Brief History of Organization

The Western Society for the Upliftment of Children and its co-Grantee in this project, Children First, are new NGOs established in April 1997 upon the reformation of the Save the Children (UK) program in Jamaica. Both organizations formerly operated as branches of SCF(UK) in Montego Bay and Spanish Town respectively. The two programs have in recent years successfully implemented projects targeted at high-risk children, financed by the World Food Program, under the Skills 2000 Poverty Alleviation program. The programs have enjoyed significant success in returning at risk adolescents to school and motivating them to remain there.

Sub-Grant Amount: Ja \$9,480,000  
Amount Disbursed to 9/30/99: Ja\$6,383,593

### Period of Sub-Grant:

September 15, 1997 to July 31, 2000

### Locations of Activity

Montego Bay: WSUC Office and 4 schools  
Spanish Town: Children First HQ and 2 schools

### Sub-Grantee Contacts

1. Glenda Drummond, Coordinator, WSUC
2. Claudette Pious, Coordinator, CF

### UAP Project Officer

Frank Valva, Chief of Party

### Project Goal or Purpose

to enable street/working children and at-risk adolescents to have access to and benefit from a comprehensive program that will assist them to realize their potential as more responsible and productive citizens of Jamaica.

### Status Update:

The WSUC/CF collaboration maintained the same number of adolescents served as reported at the end of the last quarter: 736. The PFD program in Montego Bay continued until mid-July, when schools closed. Lack of funding support prevented WSUC from holding a summer program. Attendance at the special education class fell dramatically in early July as more than half of the group were busy seeking holiday jobs. With recommendations from the WSUC, 12 students were successful in obtaining jobs.

Several children did not return to the program for registration in late August, since they had been accepted into the formal education system. Several new recruits have also joined but the numbers on these as well as those who have left are currently unclear. They will be clarified later. The pre-vocational instructor, along with several parents, worked assiduously during July and August to complete the school uniforms for the needy children, for the September school resumption.

WSUC has recruited two new staff, both of whom were recipients of the program for over seven years each. Both are recent graduates of the Montego Bay Community College.

CF has secured places for 15 program graduates in either apprenticeships or HEART academies. Another 30 children have been returned to the formal education system, with 18 of these in the comprehensive and traditional high schools. A progress test for all participants was held in July and "Report Day", at which parents collected the reports and had individual discussions with teachers, was held in early August. Many parents expressed pleasure at the achievements of, and changes seen in their children.

A multi-purpose workshop/ shed was completed in August with support and inputs from parents, as well as a separate room for the barbering and cosmetology program.

Over 200 children have sought entry to the program for September, and referrals have been made to YWCA, Red Cross, and Skills 2000 among others.

Both WSUC and CF held planning sessions for the coming school year, as a result of which innovations will be added to the program, and the implementation methodologies.



## UPLIFTING ADOLESCENTS PROJECT

Sub-Grantee:

**St. Patrick's Foundation**

Project Title:

**Educational & Training Programme Enhancement and Development**

### Brief History of Organization

St. Patrick's Foundation is a non-profit organization serving the Western Kingston inner city communities of Olympic Gardens, Tower Hill, Seaview Gardens and Riverton City. The Foundation was established in 1983, and currently boasts 5 resource centers and a home for the abandoned elderly. Its mission includes "to alleviate human suffering and to better the quality of life with emphasis on the human person". In 1995, it placed students in over 650 jobs, and had a direct benefit on the lives of at least 2,000 inner city residents. The foundation was honored in 1995 for outstanding National Service.

Sub-Grant Amount: Ja \$7,280,000

Amount Disbursed  
to 9/30/99: Ja\$4,926,216

### Period of Sub-Grant:

September 15, 1997 to July 31, 2000

### Locations of Activity

Olympic Gardens, Riverton City, Seaview Gardens, and Calalloo Mews (all in Kingston)

### Sub-Grantee Contacts

1 Roxiline Spence, Chief Executive Officer

### UAP Project Officer

Frank Valva, Chief of Party

### Project Goal or Purpose

to empower at-risk adolescents through educational and skills training programs, with tools that will allow them to transcend the constraints of their socio-economic environments in order to become more productive and responsible citizens.

### Status Update:

The main activity this quarter was the summer school in July, which was attended by both the in- and out-of-school adolescents, free of cost. Volunteers from Boston College were very helpful in this period, with organization of games, and implementation of the literacy program. Participants were exposed to environmental discussions and field trips such as to Guardsman Serenity Park, and Institute of Jamaica.

Teens in Action also assisted with the implementation of the Summer School. Twice weekly workshops were held over three weeks during the program.

Re-evaluation exercises took place in July, and have shown that there has been significant improvement in the Grades 2 to 4 levels. A "read-a-thon" held in the same month fostered intense competition among the students and seemed to have the desired effect of improving reading capability and habits. SPF also hired a child psychologist to perform detailed assessments of some of the adolescents, and her report has shown that many are slow learners, whose development has been impeded by poor nutrition in their formative years.

Growing interest in the program has led to over-crowding, and SPF has accordingly moved to providing greater accommodation through the conversion of a storeroom into a classroom.

SPF has undergone significant personnel changes this quarter, with the resignations of the St. Margaret's Centre Manager, the Program Coordinator, and the Guidance Counselor in July and August.

## **UPLIFTING ADOLESCENTS PROJECT**

**Sub-Grantee:**

**Youth Opportunities Unlimited**

**Project Title:**

**Advancing the Opportunities of In-School Youth**

### **Brief History of Organization**

Established in 1991, YOU is a non-profit organization promoting mentoring as its primary means of opening the world of opportunity to at-risk youth. YOU aims to assist high school students to achieve their potential in school by providing career guidance, emotional support, positive role models and counseling, and to ensure that through the mentoring relationship every adolescent is provided with the emotional support in order to build self-confidence and self esteem. YOU enjoys significant private sector support, and also earns about 60% of its operating revenue from its Christmas card program.

**Sub-Grant Amount:** Ja \$6,650,000  
**Amount Disbursed to 9/30/99:** Ja\$4,513,017

**Period of Sub-Grant:**  
September 15, 1997 to July 31, 2000

### **Locations of Activity**

Twelve schools in Kingston and Portmore: e.g. St. Hugh's, Merl Grove, Kingston Secondary, Kingston College, Excelsior and Clon Carthy.

### **Sub-Grantee Contacts**

1. Betty Ann Blaine, Executive Director

### **UAP Project Officer**

Sam Dowding, NGO Coordinator

### **Project Goal or Purpose**

to motivate at-risk adolescents who participate in the project to complete their post-primary education, and to embark on a path to becoming responsible and productive citizens.

### **Status Update:**

During the period two workshops: "The Abused Adolescent" and "Values and Attitudes and the Adolescent" were held for mentors. YOU beneficiaries participated in a reproductive health education course as part of the Summer Enrichment program.. Thirty Six of the 110 registrants attended this course. The 3 week long Summer Program dealt with issues such as leadership, the environment, values and attitudes and personal and family issues. Participants also made field trips to the Institute of Jamaica and Serenity Farms.

YOU also hosted its third annual Shadow Week in this period. 115 adolescents were placed with 52 companies. For the first time, the program achieved national status, as adolescents were placed with a company which has branches in the rural parishes. The adolescents in general performed excellently, and notable stand-outs included Kameika Clarke who was consequently offered a two month job at Money Market Brokers, and Audia Moore who received a full time job at Planet Travel.

The mentoring program has noted the success of three mentees whose lives have changed as a result of their involvement in the program. Two have done well enough at the CXC exams to gain admission to 6<sup>th</sup> form, and the third has applied to the Edna Manley College.

YOU is piloting/pioneering a Group Mentoring program at the Kingston Comprehensive High School. This has been in place so far for one term, and will continue in the new school year.

Mentoring Consultancies were continued, with assistance provided to the Nannyville Community Group, Breakfast Meetings of the Voluntary Social Organizations (monthly), the Child Support Unit of the MOH, Elletson Road Church of Christ, and collaboration with the Coalition for Better Parenting. YOU expects to foster greater inter-NGO collaboration with St. Patrick's Foundation, to implement computer training of its participants.

## **UPLIFTING ADOLESCENTS PROJECT**

**Sub-Grantee:**

**Mel Nathan Institute for Development and Social Research**

**Project Title:**

**Partnership for Mature Personhood**

### **Brief History of Organization**

MNI is a human and community development agency of the United Church in Jamaica and the Cayman Islands. Established in 1978, it has a history of assisting young people in depressed inner city communities. The mission of the organization includes "to promote the advancement of deprived communities in both urban and rural areas, to provide educational opportunities, including basic, preparatory and vocational facilities, and to facilitate human development, as an integral part of community development." MNI operates several programs, some of which are commercial, including catering, auto repair, woodworking, and garment manufacturing. The social programs include the Hannah Town community development program, a Preparatory School, and a Community College.

**Sub-Grant Amount:** Ja \$8,800,000  
**Amount Disbursed to 9/30/99:** Ja\$6,500,413

### **Period of Sub-Grant:**

September 15, 1997 to July 31, 2000

### **Locations of Activity**

Hannah Town, North Street and Pretoria Road (all in Kingston) and Seafield/Carron Hall in St. Mary

### **Sub-Grantee Contacts**

1. Jane Dodman, Associate Executive Director
2. Aldin Bellinfantie, Manager, Consulting Services
3. Michelle Bennett, Coordinator

### **UAP Project Officer**

Sandra Cooper, Training Coordinator

### **Project Goal or Purpose**

to equip adolescents for mature personhood through a holistic program targeting inner-city and rural at-risk youth.

### **Status Update:**

The feedback from both parents and adolescents for the intensive summer programs held at all MNI locations was very positive. The Hannah Town and Chetolah Park programs were merged for the purpose of conducting the summer program. In addition to reading and computer classes, and Bible studies, participants were taken to Institute of Jamaica, the National Library, Castleton and Hope Gardens. Several young persons who had not previously had an association with the program, were reached through the summer camp. Three of these are now registered to attend the Edith Dalton-James Community College as of September.

Graduation from the Community College took place in July, and many of the graduates have gone on to jobs (19), and others to HEART/GARMEX. Registration for the new school year was also held in July and August, and new students were provided orientations to the Youth Development Training Program.

Art and Craft, Remedial Education, Human Development and Sports were the main focuses of the Pretoria Road Summer Camp. A trip to Castleton Gardens provided one of the few opportunities for the children to travel outside their community. The Carron Hall community concentrated on remedial education for the summer, with recreational activities included to balance the program.

All program staff participated in a staff training program prior to the summer camps being initiated in July.

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## UPLIFTING ADOLESCENTS PROJECT

Sub-Grantee:

**Ashe Caribbean Performing Arts Foundation**

Project Title:

**SOLID YOUTHS - Through the Performing Arts**

### Brief History of Organization

Ashe is a non-profit performing arts company and school which was started in 1992, with 80 members. Ashe's mission is "to foster development of youth in Jamaica and the Caribbean region through the Performing Arts by developing disciplined, creative individuals in achieving excellence thereby preserving the rich cultural heritage of the region in nation-building". It has won 7 international acting awards, and 4 Jamaica Music awards for excellence in the performing arts. Currently, Ashe has over three hundred members on roll, in two groups: the Ashe Ensemble (a professional company) with 35 members, and the Ashe Academy with over 275 members. Ashe serves mainly inner-city youth in Kingston.

Sub-Grant Amount: Ja \$7,730,000  
Amount Disbursed to 9/30/99: Ja\$5,835,307

### Period of Sub-Grant:

September 15, 1997 to July 31, 2000

### Locations of Activity

Ashe Academy (Nannyville) and Hanover Street, Kingston

### Sub-Grantee Contacts

1. Joseph Robinson, Director

### UAP Project Officer

Frank Valva

### Project Goal or Purpose

to create, through the use of the performing arts, confident, disciplined Jamaican adolescents who have the capacity to contribute positively to the society and economy.

### Status Update:

Ashe held 8 summer camps in five Kingston locations in July and August. 796 campers attended the program at these locations. Life skills, conflict resolution, drugs and sexuality, and remedial education were the main program content. Participation in the performing arts and sports were also significant activities. An "end of Camp concert" was held, which received support from over 150 parents, family members and friends of the participants. The concert showcased the song-writing and singing skills of the participants, as well as skits on drugs, sexuality and violence.

Campers from Maxfield Park visited the Ashe Centre, toured the facilities, and interacted with other campers. Thirty eight campers participated in a sports camp covering football and basketball. A friendly game between the Maxfield Park Camp and the Nannyville Basketball Club saw Nannyville winning, but the game generated a lot of goodwill between the teams.

Sixty seven campers took part in remedial classes in Mathematics and English during the summer. More individualized attention was afforded to these adolescents for one to two hours each day. 48 campers moved from grade 2 to grade 3 as a consequence, while 19 progressed to grade 4 or above. At the end of the summer program, 15 adolescents received Ashe scholarships in the performing arts. They will become apprentices for two years, after which they may apply for full-time positions with Ashe.

The inadequacy of transportation arrangements continues to be a problem faced by participants. In addition, many of the students lacked financial resources to provide for their lunches each day, and this impacted on their attention spans, especially in the afternoons.

Sixty one members undertook the annual Ashe Performing Summer Tour. This year the tour went to Durham in North Carolina, Washington D.C., and New York.

## **UPLIFTING ADOLESCENTS PROJECT**

**Sub-Grantee:** Jamaica Association for the Deaf  
**Project Title:** Youth Theatre Workshops

### **Brief History of Organization**

The Jamaica Association for the Deaf was founded in 1938, and is the oldest voluntary agency of its kind in the Caribbean. It currently operates three rural and five urban schools to provide early stimulation, vocational and academic education to the deaf. Clinical services such as hearing assessment, educational placement of deaf children in schools, dispensing of hearing aids are also provided, in addition to in-service training for teachers in the JAD schools, and social services such as adult deaf clubs and interpreting services in courts of law.

**Sub-Grant Amount:** Ja \$4,570,000  
**Amount Disbursed to 9/30/99:** Ja \$2,670,019

**Period of Sub-Grant:**  
July 1, 1998 to July 31, 2000

**Locations of Activity**  
Kingston

### **Sub-Grantee Contacts**

1. Iris Soutar, Executive Officer
2. Shirley Reid

**UAP Project Officer**  
Sandra Cooper, Training Coordinator

### **Project Goal or Purpose**

The creation, development, execution evaluation and sustainment of a permanent Youth Theatre Workshop for Deaf Youth in Jamaica

### **Status Update:**

School holidays occupied most of the time for this quarter, but twenty six adolescents prepared for and presented a special performance to the U.S. National Black Deaf Advocates Conference in Montego Bay in August. The parents and guardians of these performers received project orientation during the period. The performance by the youth was very well received as evidenced by the standing ovation they received. A video-tape of the performance is to be edited, and sold as a fund-raising effort.

Participants received 10 hours of training each in the areas of dance and drama, and literacy/numeracy. Twelve hours were delivered in the area of personal and family development, via a field trip practicum. The performers in Montego Bay received an additional 12 hours of rehearsal training.

Training for Sign language interpreters continued in June and July, with 16 hours of training delivered. A decision was made to utilize the same tests as used last year, as a basis for comparison, to evaluate academic skills attained.

Plans were set in motion for a major fund-raising event to take place in December. This will be a performance by the youth, which will revolve around the central scene of a bus stop.

One of the Saturday classes will be shifted to May Pen as of September, to facilitate the participation of deaf youth from that location, and its environs. Decisions will be made later in the year regarding the potential for further expansion to include Port Antonio, although the main limitation is expected to be the availability of staff.

The Grace Kennedy Foundation donated \$75,000 to the Youth Theatre Workshop, and other organizations and individuals contributed an additional \$208,000 which was used to support the special performance in Montego Bay.



## **UPLIFTING ADOLESCENTS PROJECT**

**Sub-Grantee:**

**Sam Sharpe Teachers' College**

**Project Title:**

**Sam Sharpe Centre for Child and Adolescent Development**

### **Brief History of Organization**

The Sam Sharpe Teacher's College is one of only two major tertiary educational institutions in Western Jamaica. Started in 1975, it prepares teachers for work in the primary and secondary schools. SSTC will be associated with the Montego Bay Community Home for Girls, which was founded in 1978, in the implementation of this project.

**Sub-Grant Amount:** Ja \$4,600,000

**Amount Disbursed to 9/30/99:** Ja\$2,614,688

### **Period of Sub-Grant:**

June 1, 1998 to July 31, 2000

### **Locations of Activity**

Granville, St. James and adjoining communities

### **Sub-Grantee Contacts**

1. Cecile Walden, Principal
2. Alma Williams, Coordinator

### **UAP Project Officer**

Sam Dowling, NGO Coordinator

### **Project Goal or Purpose**

to enable at-risk adolescents with special needs to become literate and skilled, and thus employable, positive individuals and leaders within their families and communities.

### **Status Update:**

The Under-16 football team started training in July in preparation for participation in the UAP Football League. They are to be commended for their dedication, which has seen them up and about at 5.00 am, and training for three hours, before going to summer classes. Members of the Sam Sharpe UAP Marching Band joined the SSTC Ensemble in representing the institution at the Association of Caribbean Music Educators (ACME) 1999 meeting in Kingston in July. They also participated in a mass concert at the end of the conference, along with other school bands. The band also played at Independence Day functions in Negril, and Montego Bay. Band members are registered for the Royal Schools of Music examinations scheduled for October 1999 and March 2000.

The program participated in an exhibition for International Literacy Day held at Mount Salem SDA Conference Centre. One member of the program, who joined as an out-of school youth in 1998, has been successful in the CXC Information Technology subject. Another has received a scholarship to Western Hospitality Institute, and continues to attend at the program after hours.

The Summer Camp was very successful. It started on July 5 with 60 students and 20 teachers, but by the end on July 30, over 200 students had participated. Mathematics, literacy, cultural studies, science, art & craft, music, and career counseling were the major areas in a wide range of subjects covered. Youth aged 5 to 18 were served by the Camp, and were divided into 6 age groups. Hot lunches were served to participants once weekly, which gave them the opportunity to utilize their table etiquette and knife/fork skills. Outings to Blue Hole and to the Bob Marley Entertainment Theatre were another feature. The Closing session was entertained by skits and excellent musical presentations from the participants.

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